

Notice of Meeting



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Overview and Scrutiny Management Commission

Tuesday 9 January 2018 at 6.30pm
in the Council Chamber Council Offices
Market Street Newbury

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Date of despatch of Agenda: Friday 29 December 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard / Charlene Hurd on (01635) 519462/519695

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 9
January 2018 (continued)**

To: Councillors Steve Ardagh-Walter, Jason Collis, Lee Dillon, Marigold Jaques, Mike Johnston, Gordon Lundie, Tim Metcalfe, Ian Morrin, James Podger, Richard Somner (Vice-Chairman), Emma Webster (Chairman) and Laszlo Zverko

Substitutes: Councillors Dave Goff, Carol Jackson-Doerge, Alan Macro and Virginia von Celsing

Other Members and Officers invited: Councillors Graham Bridgman, Anthony Chadley, Graham Jones and Rick Jones
Catalin Bogos, Melanie Ellis, Tandra Forster, David Lowe and Robert O'Reilly

Agenda

Part I	Page No.
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	
2. Minutes To approve as a correct record the Minutes of the meeting of the Commission held on 17 October 2017.	5 - 16
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	
4. Actions from previous Minutes To receive an update on actions following the previous Commission meeting.	17 - 22
5. Consideration of Urgent Items To consider any items for which an Urgent Decision is required to be taken by the Executive, in exception to the requirements of the Local Authorities (Executive arrangements) (Meetings and Access to Information) (England) Regulations 2012.	



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 9 January 2018 (continued)

6. **West Berkshire Council Forward Plan 6 February 2018 to 30 April 2018** 23 - 26
To advise the Commission of items to be considered by West Berkshire Council from 6 February 2018 to 30 April 2018 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.
7. **Corporate Programme** 27 - 32
To advise the Commission of the Council's Corporate Programme and its current areas of activity.
8. **Overview and Scrutiny Management Commission Work Programme** 33 - 36
To receive new items and agree and prioritise the work programme of the Commission for the remainder of 2017/2018.
9. **Key Accountable Performance 2017/18: Q2** 37 - 88
To scrutinise Q2 outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and consider topics for more detailed investigation.
10. **Financial Performance Report 2017/18 - Month Seven** 89 - 110
To scrutinise the latest financial performance of the Council.
11. **General Data Protection Regulation (GDPR)** 111 - 120
To understand the provisions of the GDPR and to consider the Council's preparation to comply with its requirements. The Council is required to be compliant with the GDPR by 25 May 2018.
12. **OSMC Task Group: Council Strategy Refresh 2018/19** 121 - 128
To note the Task Group's findings and recommendations.
13. **Birchwood Care Home - CQC Inadequate** 130 - 152
To consider the improvement plan in place in order to address the recent Care Quality Commission (CQC) judgement of "inadequate" at the Council's recently acquired Care Home – Birchwood.
14. **Items Called-in following the Executive on 21 December 2017**
To consider any items called-in by the requisite number of Members following the previous Executive meeting.
15. **Councillor Call for Action**
To consider any items proposed for a Councillor Call for Action.



**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 9
January 2018 (continued)**

16. Petitions

To consider any petitions requiring an Officer response.

17. Exclusion of Press and Public

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following item as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item.

[Rule 8.10.4 of the Constitution refers.](#)

Part II

18. Birchwood Care Home - CQC Inadequate

153 - 162

(Paragraph 3 – information relating to financial/business affairs of particular person)

Purpose: To consider the improvement plan in place in order to address the recent Care Quality Commission (CQC) judgement of “inadequate” at the Council’s recently acquired Care Home – Birchwood.

Andy Day
Head of Strategic Support

If you require this information in a different format or translation, please contact
Moira Fraser on telephone (01635) 519045.

